

Department Overview

The Extended School Year (ESY) Department provides educational and related services beyond the typical school year. Individual Educational Program (IEP) teams determine if students qualify for ESY services based on a critical learning need or by showing regression following a school break. Students typically attend between 20-30 days per school year, six hours per day. Services are provided during the summer break, or during track breaks if the student attends a year-round school. Students receive transportation, food service, and all related services required in the IEP. The goal of ESY is skill maintenance to reduce the time students need to begin learning new material.

ESY is a required service in the Individuals with Disabilities Education Act (IDEA).

Performance Measures

Communication: The ESY office communicates with parents by holding a Meet and Greet prior to the start of each session. The Meet and Greet allows parents to visit the classroom, meet the teacher, and ensure all questions are answered prior to the start of the program.

Consistency: Professional development trainings are held for administrators, office staff, and counselors prior to the start of ESY to review universal procedures.

Customer Service: Customer service is evaluated by students, staff, and parents via the use of surveys. The results are provided to each department to allow for opportunities for improvement.

Department Services



- Provides professional development to staff regarding program qualification.
- Contacts all families who qualify to confirm program enrollment.
- Upon address verification, buses are scheduled for curb to curb transportation.
- Food Service and related services such as Speech, Health Services, Occupational Therapy, Physical Therapy, Assistive Technology, Deaf and Hard of Hearing, and Vision Services are arranged based on individual student need.
- Identifies 48 school sites to house the ESY programs each summer.
- Hires approximately 2,000 administrators, teachers, support staff, counselors, and related service personnel to support the ESY sites.
- Jobs for each employee are set up with payroll and hours worked are reported daily.
- Order and process instructional materials for each site.
- Facility requests such as air conditioning and trash pick-up are scheduled.
- Offers credit retrieval courses to secondary students who have failed a class. Upon earning credit, grades are posted on transcripts.
- Intersession programs are scheduled at each year-round school during track breaks.