

Student Services Division
Alternative Instructional Arrangement Department
4170 McLeod Drive
Las Vegas, Nevada 89121

Mindy Pretner, Coordinator
pretnm@nv.ccsd.net
Phone: 702-799-7455
Fax: 702-799-7485

Department Overview

The Alternative Instructional Arrangements (AIA) Department provides interim services for students who have been removed from a school setting and are awaiting assignment to an alternative placement. Typical students are those who have been recommended for behavior school or expulsion.

One hour of service is provided for every day the student is removed from school, beginning on the 11th day. Services are provided in a public location by licensed special education teachers.

AIA is a requirement of the Individuals with Disabilities Education Act (IDEA).

The AIA Department reviews the suspensions and expulsions of all students with disabilities in the Clark County School District being recommended for school removal.

Performance Measures

Customer Service: Special education instructional facilitators are surveyed on the AIA process to ensure efficiency.

Communication: Parents receive a phone call and a written letter when a student is found eligible for AIA services indicating the day, time, and location. Schools receive placement communication via email within one business day of a referral being received.

Consistency: The AIA technical support document and Back to School Guide provide consistent answers to frequently asked questions.

Department Services



The Alternative Instructional Arrangement Department:

- Process referrals from schools for students who require compensatory education while pending an alternative placement.
- Notifies schools of AIA services to obtain classwork.
- Hires and pays all school AIA instructors.
- Coordinates locations for AIA services.
- Works with parents who are unable to transport to designated AIA sites to obtain individual instructor assistance.
- Monitors attendance for all AIA students.
- Oversees the review of discipline packets for all students with disabilities pending placement at Behavior or Continuation School.
- Serves as the liaison between the Student Services Division and the Educational Services Division.
- Provides professional development to school-based administrators on submitting discipline packets in Infinite Campus.
- Assists Special Education Instructional Facilitators completing Manifestation Determination meetings.
- Completes the state mandated Local Plan Discipline Report for Students with Disabilities who were removed from the classroom for disciplinary reasons.

Alternative Instructional Arrangement (AIA)

Service by the Numbers

- Coordinates AIA for over 336 schools
- Reviews 1,110 student discipline packets annually
- Provides data to the state for over 25,000 students regarding disciplinary removals from the classroom