Student Services Division Related Services Dr. Beth Howe Center, 3626 Pecos-McLeod Interconnect Las Vegas, Nevada 89121 Meskerem Kassa, Director kassam@nv.ccsd.net Phone: 702-799-7461 Fax: 702-799-3760

Department Overview

The Related Services Department provides supervision for the CCSD Psychological, Health, Speech/Language, Audiology, and Occupational and Physical Therapy Services departments. The department coordinates and manages recruitment and retention affiliation agreements with identified universities to increase the number of related services staff. The department coordinates specific health-related partnerships for the District. Lastly, the department supports thirty-six community based Child Find teams including a central based team to meet the district's child find responsibility.

Performance Measures

<u>Customer Service</u>: Customer Service is evaluated through the use of surveys completed by staff, providers, and families. The results are reviewed and utilized to gather information, improve the delivery, efficiency, and quality of services and to determine if the services provided are meeting the needs of the students, families, and community.

<u>Communication</u>: The Related Services department is committed to practices of consistent communication with all departmental and building staff.

<u>Consistency</u>: The Related Services departments meet together monthly to review practices and to develop processes to ensure the consistency of information disseminated to school and staff.

Department Services

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- Provides supervision to related services department administrators by providing leadership, direction, and support to all personnel, CCSD schools, and the community.
- Communicates with specific health-related partners on a consistent basis.
- Responsible for employee services for all related services staff.
- Reviews requests for Independent Educational Evaluations (IEE).
- Provides training and support to all Child Find teams in order to improve consistency of procedures and efficiency of referral timelines.
- Develops agreements to support retention and recruitment of related services personnel

Service by the Numbers

- Over 1,100 employees served
- Leadership and support provided to all division departments
- Support provided to over 360 schools